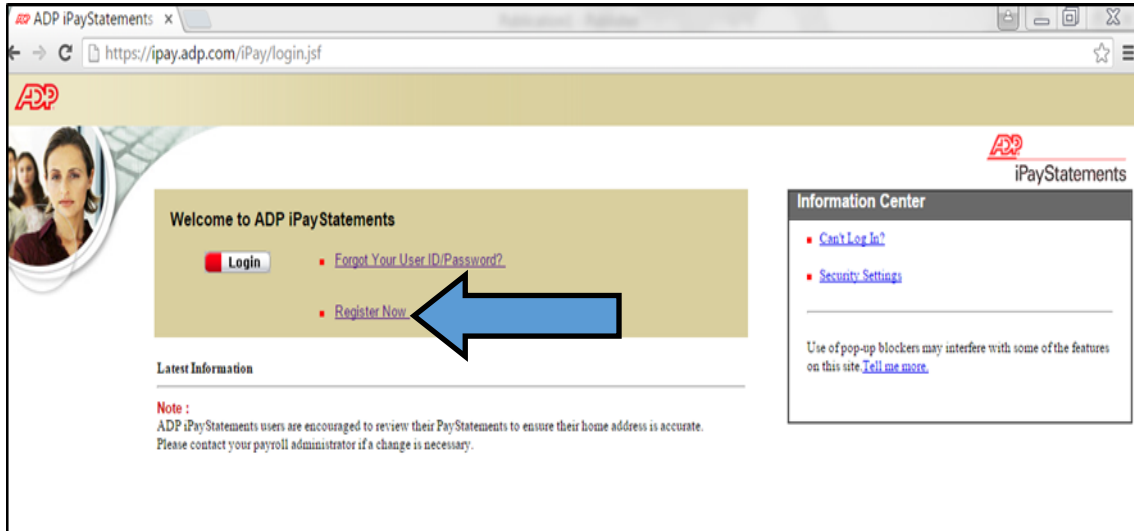
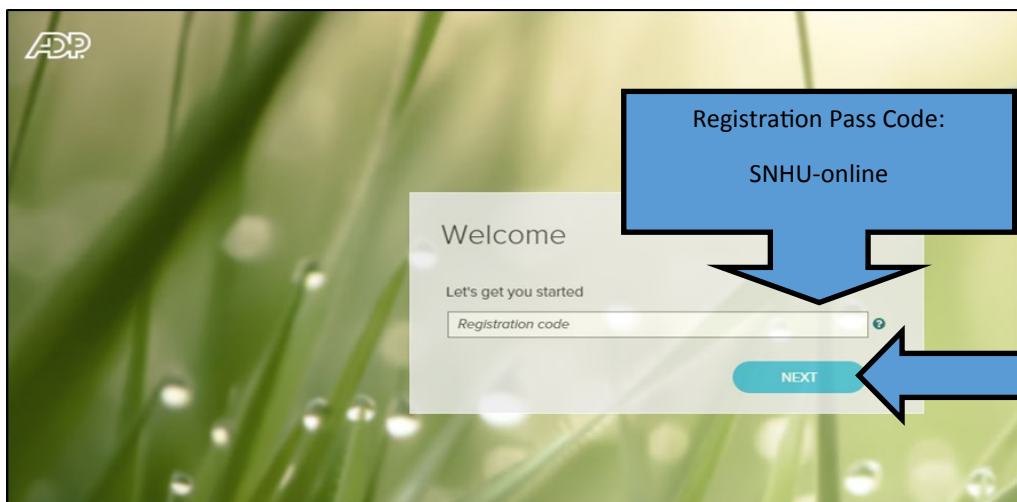




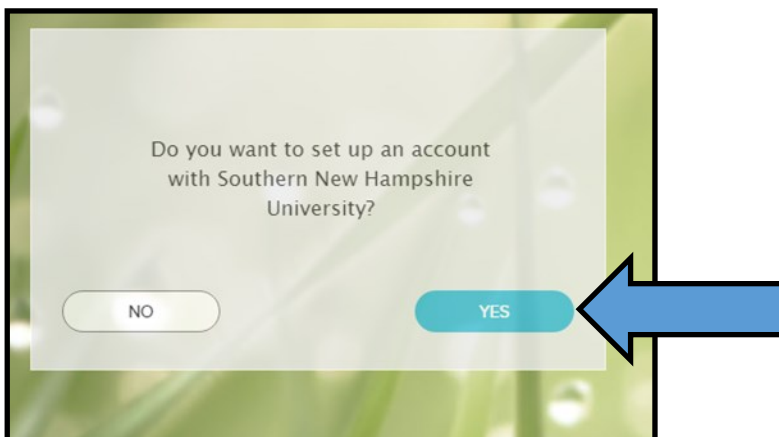
Step 1: Go to <https://ipay.adp.com/iPay/login.jsf> and Select "Register now"



Step 2: Enter Registration Code: SNHU-online and click next



Step 3: Click Yes



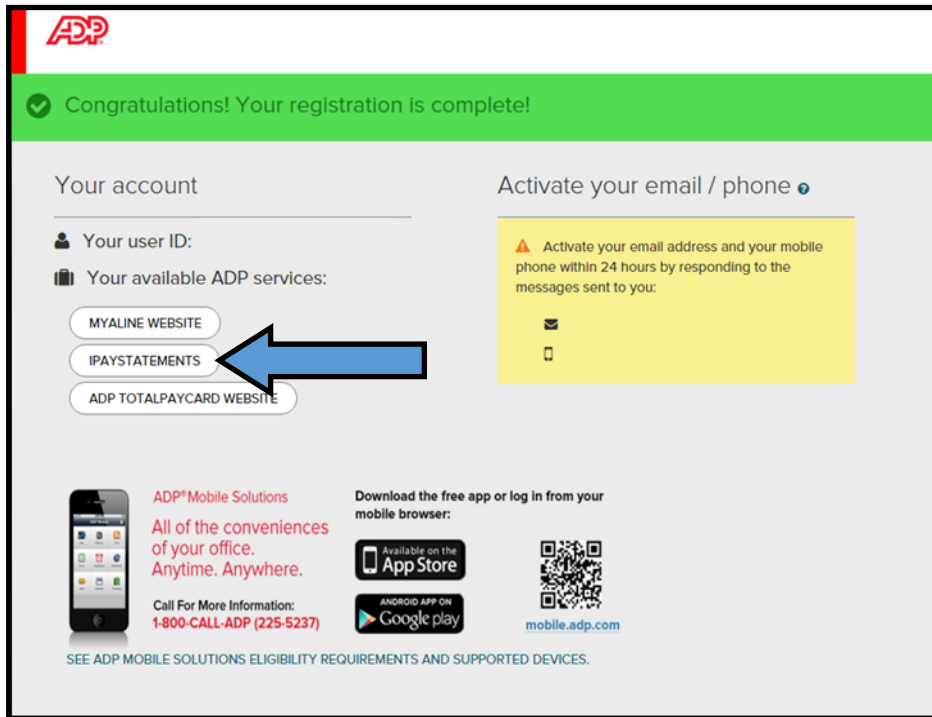
Step 4: Enter the required information below and click confirm

Step 5: Click "Register Now"

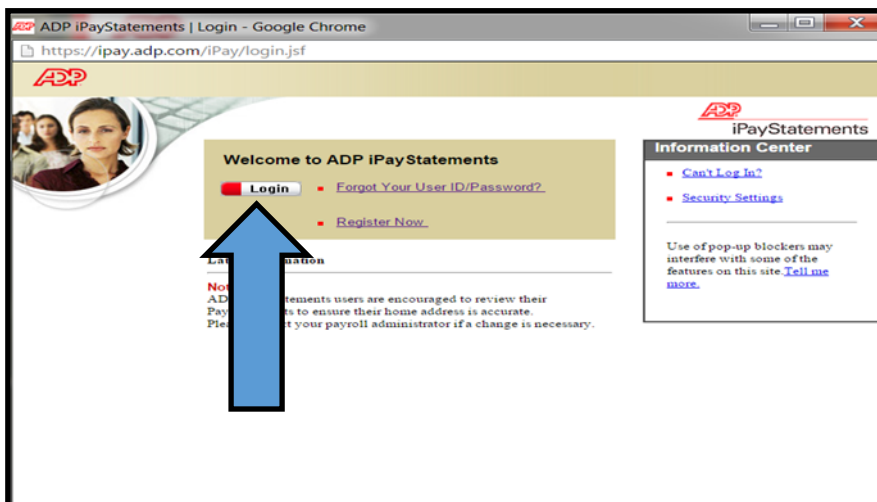
Step 6: To register, enter your contact information below. Note: You MUST enter both an email address and a phone number. You are cautioned to use your personal email in the event you change employers and no longer have access to your business email.



Step 7: To confirm your registration, be sure to choose iPayStatements under “Your Available ADP Services”.

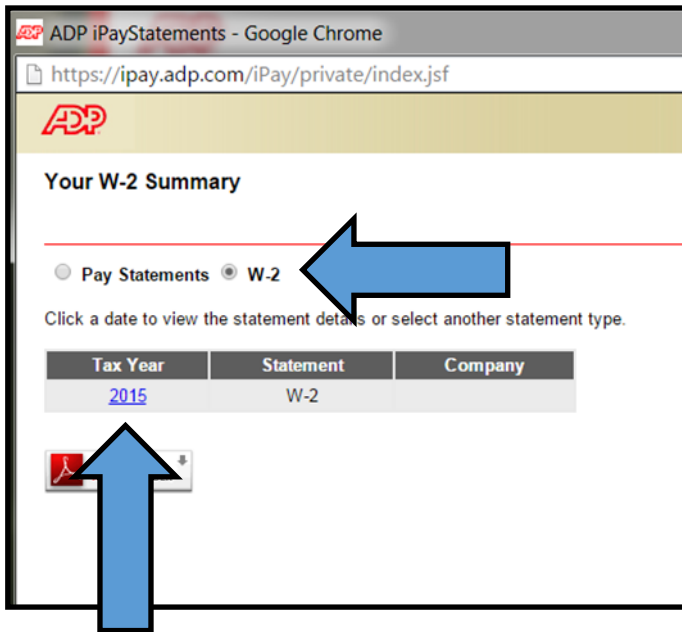


Step 8: Proceed to login





Step 9: Click W-2 and then click on the applicable tax year



You may now print your W-2